

STATE-OWNED PROPERTY TRANSACTION FORM

I. SHIPPING AND RECEIVING			
DOC NUMBER: ISSUING/DISPOSAL ACTIVITY		RECEIVING ACTIVITY	
SERIAL NUMBER STATE ID TAG #	NOUN	UI	QTY
UNIT NUMBER SHIPPED TO:	UNIT NUMBER SHIPPED FROM:	<input type="checkbox"/> EXPENDABLE <input type="checkbox"/> NONEXPENDABLE <input type="checkbox"/> RECEIPT <input type="checkbox"/> TRANSFER <input type="checkbox"/> DISPOSAL <input type="checkbox"/> _____	
II. CERTIFICATE FOR RECEIPT BY WING/UNIT/INDIVIDUAL			
<p>I certify that the property listed hereon is a LA State-Owned property assigned to CAP, that it will be safeguarded and maintained, and be used for CAP activities only, that any additions or improvements to the said property shall become part thereof and belong to the State of Louisiana, and that it will be returned to LA CAP on demand. The undersigned officer does hereby accept accountability for the above property.</p>			
TYPED NAME, GRADE OF RECEIVING OFFICER _____			
SIGNATURE _____		DATE _____	
III. REMARKS: 			